

St. Bartholomew Parish
ANNUAL REPORT TO PARISHIONERS SEPTEMBER 2010

Each year at this time, in conjunction with Fr. Phil's State of the Parish Report, we publish a summary of the parish financials from the previous fiscal year (2009-2010), a budget for the current fiscal year (2010-2011), and other information which may be of interest to our parishioners. More detailed reports can be found on our website: www.stbartholomew-needham.org.

PARISH UPDATES

Last year our parish partnered with The Ste. Jeanne D'Arc Haiti Foundation with the goal of providing long-term assistance to the people of Petit-Goave, Haiti. The St. Bartholomew Haiti Project raised \$15,000 which funded the digging of three wells in Chabanne. These wells are now providing the first potable water ever for the people of Petit-Goave. Their former water source was a spring which was contaminated by the ground water. The Haiti Project Committee, all are invited to participate; will be meeting in the fall to determine where we go from here.

We will be entering the fifth and last session of the ARISE program this fall. The participants in ARISE have found the small group sharing to be a source of community building and growing in faith. We are currently looking at options which will allow us to continue the small faith sharing communities that have been started by ARISE. It is not too late to join and I encourage you to participate in one of these spiritually enriching small groups.

The St. Bartholomew/St. Sebastian Joint Committee finalized negotiations regarding the construction of two new school buildings on our soccer fields. Construction should be beginning sometime in the fall. As of this fall season the soccer program will be using town fields for practice and games. Our soccer program is alive and well and will benefit from access to fields maintained by the town.

As a result of the facility-needs assessment which was conducted last year, it has been determined that our parish will be best served as we move into the future by developing

1. A handicapped-accessible Parish Center to house the parish offices and meeting spaces,
2. Renovated, residential-only rectory for our priest(s),
3. Renovation of our worship space to make our church more conducive to modern liturgical practice.

Last year we presented our proposed project to the Archdiocese planning board and received permission to proceed with the feasibility studies. We presented the project to our parishioners and abutters at a series of open meetings and were very encouraged by your response. We have received the necessary letters of support from our Vicar Forane, Fr. Grimes, and our Regional Bishop, Bishop Edyvean, and are ready to seek the approval from the parish to proceed with feasibility studies.

Hopefully by the end of the year we will have definite plans and cost estimates to present to you. If you are knowledgeable in architectural design, engineering or construction we could use your advice and expertise as the project proceeds.

This past year the Parish Pastoral Council wrote a new Parish Mission Statement which better reflects who we are now as a parish pastoral community and where we want to go in the future. They are working with the Finance Council on the assessment of the physical facilities we will need to better accomplish our pastoral mission and goals. This year they will be conducting a parish pastoral-needs assessment so that they can draw up a plan for the future. Your input and cooperation is vital for the

success of this project. As a first step in this process you will be asked to fill out a survey. It is our hope that each one of you will complete and prayerfully answer the questions on this survey.

We are really excited about the future of St. Bartholomew Parish. This coming year will be a critical one as both our long-term facilities plans and future pastoral plan move from the drawing board closer to reality.

Sincerely in Christ,
Rev. Philip E. McGaugh, Pastor

**PARISH FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2010 &
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2011**

The Parish Finance Council is pleased to report that the Parish continues to be in a strong financial position. As in the past, this is due both to your generous support and to the disciplined expense management of Father McGaugh, Barbara Dury, the Pastoral Associate/Business Manager for the Parish, and the rest of the Parish management team. From an operating perspective we ran within budget on both the revenue and expense side. A number of extraordinary, or non-recurring, items on the revenue side resulted in our revenue coming in over budget, leading to net positive revenue of approximately \$48,000 for the year ended June 30, 2010. Because we can not plan on receiving comparable non-recurring amounts going forward, our budget for this fiscal year (the year ending June 30, 2011) does not include such items.

The detailed financial statements, as filed with the Archdiocese, can be found on the parish website, www.stbartholomew-needham.org. A summary of these results is set forth below along with budgets for last year and this year.

Parish Operations			
Fiscal Year Ended	Jun-10 Actual	Jun-10 Budget	Jun-11 Budget
Revenue (000 omitted)			
Offertory	\$294	\$290	\$290
Grand Annual	\$74	\$75	\$75
Catholic Appeal*	\$11		\$9
Rent	\$34	\$34	\$34
Interest	\$22	\$28	\$21
Religious Education	\$15	\$15	\$15
Other**	\$70	\$36	\$30
	\$520	\$478	\$474

* *Rebate from the Catholic Appeal, for parish use, based on a percentage of our contributions*

** *Includes a one time adjustment of \$9,000, fundraising for Haiti and a large gift*

Fiscal Year Ended	Jun-10 Actual	June-10 Budget	Jun-11 Budget
Expenses (000 omitted)			
Staffing			
Lay *	\$210	\$209	\$218
Clerical *	\$62	\$72	\$73
Utilities, Buildings & Grounds \$70		\$74	\$68
Office & Administration	\$27	\$23	\$26
Worship & ministries **	\$65	\$60	\$50

Archdiocesan School Tax	\$17	\$18	\$17
Other	\$21	\$18	\$16
	\$472	\$474	\$468

* Includes benefits

** Includes the money sent to Haiti to dig the three wells.

This does not include income or expenses of St. Bart's Soccer, CYO basketball or Senior Social Club

On the revenue side, general parishioner support was essentially on budget, with Offertory Collections exceeding the budget by \$4,000, and the Grand Annual Collection being \$1,000 under budget. Again, we thank you for your generous support. The budget for the current year is the same as last year for these items. An adjustment to the policies for the Catholic Appeal, resulted in an unbudgeted credit of \$10,000, to the Parish, more than offsetting the reduced interest we received on our credited balances, reflecting the low interest rate environment that prevailed throughout the year. Next year's budget, assumes the receipt of a comparable amount in connection with the Catholic Appeal. Rental income was on budget and stays the same for next year in that the rental adjustment formula with St. Sebastian's School is based on the CPI Index.

The extraordinary revenue items that we received last year included a positive accounting adjustment of some \$9,000, from the Archdiocese, the special Haiti collection (the proceeds of which were offset by the money sent to Haiti for relief projects) and an extremely generous donation from a parishioner. The Finance Council does not think that it would be prudent to assume similar extraordinary revenue on an ongoing basis. Consequently, next year's budget does not include comparable revenues.

On the expense side we essentially ran on budget, with the decline in clerical expense (reflecting the absence of an assisting priest) offsetting the increase in the Worship and Ministries line item attributable to the aid sent to Haiti. In essence, our ability to stay within budget on the expense side was due to the fact that we operated without an assisting priest. This places unacceptable and unsustainable burdens on our pastor. The Finance Council strongly believes that our budget should not be based on a continuation of this situation.

In summary, next year's budget is driven by what the Finance Council and the Parish management team believe are sustainable revenue and expense targets. The anticipated increases in personnel costs, driven primarily by increased costs of health insurance, are offset by savings in the area of our non program operations. We all believe that the mission of our Parish is best served by maintaining an active program, a goal that we are confident that we can achieve with your continued generous support.

As we have done in past years, we are including an overview of revenue and expenses for the last five years, enabling you to see the major trends in the finances of our Parish.

5 Year Summary (000 omitted)

Revenue	2006	2007	2008	2009	2010
Offertory	\$275	\$277	\$292	\$289	\$294
Grand Annual	\$60	\$69	\$78	\$73	\$74
Other	\$103	\$109	\$108	\$159	\$152
Total	\$438	\$455	\$478	\$521	\$520

Expenses

Staffing	\$199	\$217	\$270	\$258	\$272
Other	\$239	\$218	\$183	\$199	\$200
Total	\$438	\$435	\$453	\$457	\$472
Increase in Fund Balance	\$0	\$20	\$25	\$64	\$48

Over the five year period, contributions through Offertory Collections and the Grand Annual Collection have risen by approximately 10%, or roughly 2% per year on average. While this is not enough to offset rising costs on a longer term basis, it is understandable given the difficult financial conditions of the last several years. We fully expect that at such time as financial conditions improve overall, there will be a corresponding increase in donations. In the meantime, we are confident that the Parish management team will continue the disciplined approach to operations that has enabled St. Bartholomew's Parish to offer a spiritually uplifting experience for our parishioners. With your support, that will continue to be the case for years to come.

In closing, a few words are in order concerning the Parish Account Balances which are set forth below.

Parish Account Balances as of June 30, 2010

Savings – Parish	\$94,493.00
Savings – Parish Activities	\$69,415.00
Checking	\$4,149.00
RCAB unrestricted	\$688,426.00
RCAB restricted *	800,856.00

* *Restricted to building or renovation projects*

These accounts are of two types. The "Savings" accounts constitute the operating resources of the Parish. The Parish Activities account represents the money raised by the Youth and Senior programs each year and are dedicated to those programs. They are held in trust for those activities and are not available for general Parish operations. The Parish Savings account consists primarily of the proceeds of the Grand Annual collection. This account gets spent down throughout the year, particularly during the summer months when the Offertory Collections tend to decline. The RCAB accounts (Roman Catholic Archdiocese of Boston?) represent the capital that we have accumulated over the years. This has come from various sources including donations, operating surpluses and deferred maintenance in re-cent years as we considered the best approach to managing our physical plant. These accounts do not include the amount that we are scheduled to receive (\$550,000) from St. Sebastian's when it constructs its new building. The Finance Council believes that it is appropriate to keep an amount in the neighborhood of one year's operating expenses (approximately \$450,000) in reserve to protect against unforeseen contingencies. On that basis, there would be about \$350,000 available from our existing capital, plus the monies to be received from St. Sebastian's, to apply to the renovation projects that Father McGaugh referred to in his cover letter.

The Finance Council and the Parish management team believe that our Parish should operate on a transparent basis where the financial aspects of the Parish are concerned. It is in that spirit that we have prepared this Report. Nonetheless, should you have any questions or suggestions as a result of this Report, we encourage you to contact us.

Respectfully submitted,

Paul Bacigalupo, Ed Ellison, Tom Keating, Roy Kelley, Robert McLaughlin, Paul O'Connor, Dick Reilly, John Zajonc